Office Circular

Subject: Announcement of New Batch for Graphic Design Training

Date: 6-1-2025
To: All Staff and Students

We are pleased to announce the commencement of a new batch for **Graphic Design Training** at our institute from **7-1-2025**. The details of the batch are as follows:

- **Timings:** 6:00 PM to 8:00 PM
- **Schedule:** Classes will be held three days a week—**Monday, Wednesday, and Friday.**
- **Practice Days:** The remaining three days—**Tuesday, Thursday, and Saturday**—are designated as practice days, allowing students to hone their skills and complete assignments.

Students are encouraged to utilize the practice days effectively to enhance their learning experience. The training program aims to equip participants with essential skills in graphic design, focusing on both theoretical knowledge and practical application.

For further details or to register for the batch, please contact the administration office.

We look forward to your active participation and enthusiasm in making this batch a success.





Muskan Junejo
Manager
The Institute of Management and Entrepreneurship (TIME)